



LEAVE AND ABSENCE POLICY AND PROCEDURES

1 STATEMENT AND SCOPE

1.1

1.2

-
-
-

1.3

2 ANNUAL LEAVE

2.1

2.5

2.6

10 SABBATICAL LEAVE

10.1

10.2

10.3

10.4

11 SICKNESS ABSENCE

11.1

11.2

11.3 Monitoring and managing sickness absence

11.4 Managers responsibilities

-
-
-
-
-
-

