

## **RVC Community Relations Privacy Notice**

A privacy notice is a statement that discloses some, or all of the ways we as a 'Data Controller': gather, use, disclose, and manage your personal data.

### **What is a 'Data Controller'?**

The Data Controller is the body – in this case the Royal Veterinary College (RVC) – that determines the purposes for which and the manner in which any personal data are, or are to be, processed.

### **What is 'personal data'?**

Under UK Data Protection Law "Personal data" means any information relating to an identified or identifiable living individual. "Identifiable living individual" means a living individual who can be

## **The Directorate of External Relations (DER)**

("We") are committed to protecting your privacy, keeping your data safe and not doing anything with it that you wouldn't reasonably expect. This statement describes how we collect and use personal information. The terms of this statement may change, so please check it from time to time- you can see the date it was last changed above.

We only use trusted and carefully-selected third party suppliers who will do nothing with the data other than what we have asked them to do for the benefit of the RVC.

Essentially we use all information provided by you to service and improve our relationship with you.

This would include:

- Informing you of relevant news from the RVC
- Inviting you to relevant events at the RVC

### Safety and Security

If you are on the RVC’s premises including parking areas at any of our sites (Hawkshead Lane,

Bottom Park Farm) or 9 St Giles, Ryburn, Barnard Castle, Co. Durham, UK, or 9/10-5/6 The Grange, Ryburn, Co. Durham, UK, you should be aware that we have a number of security measures in place to ensure the safety of our premises and the information we store on our premises.

### How long will we keep your personal data?

Where we are processing your personal data for the provision of a service we will keep for as long as we continue to provide that service to you.

Where we are processing your data for other purposes for which we have sought your consent (e.g. marketing, research) then we will keep it for as long as we continue to have your consent.

We will update our records by re seeking consent on a regular basis or through you telling us you no longer wish us to process your data (you may use unsubscribe options on emails) or email: [communityrelations@rvc.ac.uk](mailto:communityrelations@rvc.ac.uk)

### How can I access my personal information and exercise my other rights in relation to personal data that the R (n a) (a) s about me.

Under UK Data Protection Law you have the right, subject to certain exemptions, to access the personal data that is held about you. You also have a range of further rights as follows:

- x Right to be informed;a
- x Right of Rectification;a
- x Right or Erasure,
- x Right to be Forgotten;
- x Right to Restrict Processing;
- x Right to Data Portability;
- x Right to Object;
- x Rights in relation to Automated Decision Maaking and Profiling

Details of your rights are set out in more detail in the RVC's Data Protection policy which can be found on our [website](#).

### Who raegulatesa the usae of my persaonal information?

The RVC maintains a data protection registration with the Information Commissioner's Office, the independent authority which oversees compliance with Data Protection Law. The RVC's registration number is Z6779018. Please see the [Information Commissioners Office](#) website for details.

### Who do I contact with quesations?

If you have any quesations or concerns about how your personal dta is used, or you wish to exercise one of the rights outlines above please contact the College's Data Protection Officer: [data@rvc.ac.uk](mailto:data@rvc.ac.uk)

Further information, including our Data Protection Policy, can also be found on our website

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